

香港中文大學  
THE CHINESE UNIVERSITY OF HONG KONG  
(2025/26) 年度住校研究生泊車證 (B) 申請表格  
(2025/26) Application Form for Resident Postgraduate Parking Labels (B)

B	Label Expiry:
Processing Fee Paid:	
CUHK Receipt No:	
核對人員簽署： Checked by:	
Date:	

(此表格請用正楷填寫。申請人必須填妥(甲)至(丁)各欄，表格之(戊)部份須交由宿舍經理批註，方可將表格交回。)  
(Please complete this form in **BLOCK LETTERS**. Applicant must fill in Parts A-D, and request the Hall Manager to complete Part E before submission of application)  
(首次申請者必須在遞交表格時出示正本或副本文件包括：(1) 有效駕駛執照 (2) 有效車輛登記文件 (3) 有效車輛保險單據)  
(A first time applicant will be required to produce original or copy of documents including (1) valid Driving Licence (2) valid Vehicle Registration Document (3) valid Insurance Policy covering the vehicle.)

甲欄 Part A	申請人資料 <b>PARTICULARS OF APPLICANT</b>	
姓名 Name: _____ (中文)		學生中大通號碼 Student CULINK No.: _____
學系/學院 Department/School: _____		流動電話號碼 Mobile Tel.No.: _____
宿舍地址 Hostel Address: _____		駕駛執照號碼 Dri Licence No.: _____
_____		屆滿日期 Expiry Date: _____
電郵地址 E-mail Address: _____		宿舍導師 Resident Tutor: <input type="checkbox"/> Yes <input type="checkbox"/> No ( <input checked="" type="checkbox"/> where appropriate )
乙欄 Part B	車輛資料 <b>PARTICULARS OF VEHICLE</b>	
車輛登記號碼 Registration Mark: _____		<input type="checkbox"/> 電單車 M/C <input type="checkbox"/> 充電車 EV
廠名 Make: _____		牌照屆滿日期 Licence Expiry Date: _____
顏色 Colour: _____		製造年份 Year of Manufacture: _____
保險公司及保單號碼 Insurance Co. & Policy No.: _____		保單屆滿日期 Policy Expiry Date: _____
車主姓名 Name of Registered Owner: _____		
車主與申請人之關係 Relationship with applicant: _____		
丙欄 Part C	申請理由 (必須填寫) <b>JUSTIFICATIONS FOR APPLICATION (must be completed)</b>	
_____ _____ _____		
註：住校研究生泊車證，只適用於個別及有充分理由的申請 (例如：獲書院書面委任擔當樓層導師並獲分配宿舍)。 Note: Parking labels for resident postgraduate students are only for applications with exceptional justifications (e.g. secondary duty as Resident Tutor provided with a hostel room duly appointed in writing by a College).		

聲明  
**DECLARATION**

本人茲向香港中文大學申請編號\_\_\_\_\_車輛之泊車證，並同意遵守大學現行之交通規則。

本人明白大學為大學範圍購買了相關保險單(以下稱為"大學保單")。本人明白及確認大學已通知本人，本人可從大學財務處商務組獲得及檢閱有關保險的條款及條件。

本人明白、同意並確認以下事項:

- 一. 除非是由大學的疏忽所引致的傷亡，否則因該車輛行駛或停泊於大學範圍內(以登記於土地註冊處的地段為準)而引致的法律責任(不論是根據合約法內的責任，侵權法內的責任，疏忽責任，法定責任或其他責任)，在這些情況下，大學是無須承擔超出大學保單之受保金額的法律責任。
- 二. 於法律允許的範圍內，大學是無須承擔任何承保人於大學保單內已豁免對本人、本人的乘客、車輛的持牌人或其他用戶所蒙受的任何損失、損害、費用或支出。
- 三. 於法律允許的範圍內及在不抵觸大學保單的情況下，如本人違反本聲明及認可授權書的條款以使大學須面對任何訴訟、索償、損失、損害或須支付的償金及支出，本人同意對大學作出十足的彌償。
- 四. 大學有絕對酌情權與保險公司商議任何大學保單內的條款。有關保險的更新條款及條件亦可從大學財務處商務組取得。本人同意，明白及確認任何大學保單的修改將會引用於此聲明及認可授權書。
- 五. 泊車證須張貼於車輛擋風玻璃左前方(可於前方清楚看見方式展示)。車輛違反大學泊車規則，可被扣押不予警告。扣押費為\$320，其後每24小時扣留費為\$320。

就本人所知，此申請表內容資料皆屬真實，本人亦明白，若有提供失實資料或隱瞞重要事實，獲發之泊車證可被取消及本人可被校方紀律處分。

本人同意保安處可隨時聯絡其需要之機構，以確認有關此項申請之資料，並核對其中內容是否與本人前此向大學遞交之資料相符，以便處理此項泊車證申請及確定其為符合發證條款。

I hereby apply for University parking label(s) for my vehicle(s) (Reg. No(s)\_\_\_\_\_) and agree to observe the Traffic Regulations of the University currently in force.

I understand that the University has purchased relevant insurance policies in respect of the campus area of the University. I have been advised by the University and understand and acknowledge that I may obtain and inspect the relevant terms and conditions of insurance from the Business Office of the Finance Office of the University.

I understand, agree and acknowledge that:

1. Except in the case of death or personal injury caused by the University's negligence, the liability of the University under or in connection with the access and parking of my vehicle in the campus area of the University as registered in the Land Registry whether arising in contract, tort, negligence, breach of statutory duty or otherwise shall not in any event exceed the sum insured under the relevant insurance policies of the University;
2. To the extent permitted by law, the University shall not be liable to me, my passengers, licensees or other users of my vehicle for any loss, damage, costs or expenses exempted by the insurer from insurance cover under the relevant insurance policies of the University;
3. To the extent permitted by law and subject to the relevant insurance policies of the University, I shall indemnify the University against all actions, proceedings, costs, claims and demands made upon the University by any person in respect of any loss, damage or injury and all costs and expenses incidental to my breach of any of the terms and conditions of this Declaration and Authorization;
4. The University may at its absolute discretion negotiate with insurer(s) any of the terms of the insurance policies of the University. The relevant update terms and conditions of insurance may be obtained from the Business Office of the Finance Office of the University. I agree, understand and acknowledge that any revisions to the insurance policies shall apply to this Declaration and Authorization; and
5. Label shall be affixed on the left front side of vehicle windscreen (which is clearly visible from the front of the vehicle). Vehicles in violation of the University's parking regulations may be subject to impoundment without warning at \$320 impoundment fee and \$320 storage fee for every 24 hours thereafter.

The information presented in this application is true to the best of my knowledge and I understand that if I give false information or withhold any material information, my parking label could be cancelled and I shall render myself liable to disciplinary action taken by the University.

My consent is hereby given for the Security Office to contact all necessary parties from time to time to verify the information given in connection with this application and to check and match my personal data given herein with my personal data previously given to the University in order to process my application for the parking label(s), ascertain my compliance with the relevant terms and conditions of such provision.

註: 續證或學期完結時需交還舊證。

Note: Old label must be returned upon renewal for new label or cessation of semester.

申請人簽署 \_\_\_\_\_  
Signature of Applicant:

日期 \_\_\_\_\_  
Date:

戊欄  
Part E

有關宿舍經理批註  
**COMMENTS BY HOSTEL MANAGER**

本人確認申請人之為住校研究生

I hereby affirm the applicant's status as a Resident Postgraduate Student

本人對丙項所填報的申請理由有以下意見 / 補充(必須填寫)。

I have the following comments / supplements (**must be completed**) to the reason at Part C.

簽署

Signature: \_\_\_\_\_

日期

Date: \_\_\_\_\_

姓名

Name: \_\_\_\_\_

職位

Post: \_\_\_\_\_

部門印鑑

Dept. Chop: \_\_\_\_\_

\*請刪去不適用者

\* Please delete where applicable.

己欄  
Part F

保安處用  
**FOR USE BY SECURITY OFFICE**

泊車證之申請：

Issuance of Parking Label：

批准 / 不批准 \*

Approved / Not Approved\*

保安及交通事務處處長

Director of Security and Transport

日期

Date

原因: (若不批准)

Reasons: (if not approved) \_\_\_\_\_

泊車證發出及入檔案日期

Label issued and record entered on: \_\_\_\_\_

備註

Remarks:

# 香港中文大學

## 保安處

### (2025/26) 年度泊車證 (住校研究生適用)

#### 住校研究生泊車證規則如下：

- (一) 申請人須持有有效駕駛執照，車輛需為本人/ 配偶/ 直系親屬名下。
- (二) 泊車證按有效週期 (六個月) 收費\$1,000。
- (三) 已繳付之泊證費用不可退還用，當持證人的住校身份失效時，泊車證須交回保安處註銷。
- (四) 可停泊開放予訪客的「第二類」停車場，車輛只可逾夜停泊於指定宿舍停車場。

#### 泊車證持申請人注意：

- 所有收費泊車證之六個月有效週期皆由當年之十月份或四月份開始；
- 凡遺失或損毀泊車證者，收費以重新申請計算。

保安處

二零二五年九月

## THE CHINESE UNIVERSITY OF HONG KONG

### Security Office

### (2025/26) Parking Labels (Resident Postgraduate Students)

#### Provisions on Parking Labels for Resident Postgraduate Students:

- (1) Student applicant shall possess a valid driving licence and the vehicle register in name of applicant/ spouse/ close family member;
- (1) Parking label is charged at \$1,000 for each six-month cycle.
- (2) Paid label fee is non-refundable. If the label holder ceases to be a resident on campus, the label should be returned to the Security Office for cancellation.
- (3) Parking allowed on 'Cat. II' carpark which are open to visitor parking. Overnight parking is allowed at designated hostel carpark only.

#### Notes for Label Applicants:

- The six-month cycle for all paid labels starts either in October or April each year.
- Replacement for lost or damaged label will be charged at renewal rate.

Security Office  
September 2025